

# **SUBSTANCE ABUSE COUNCIL OF VANDERBURGH COUNTY PROJECT PRE-APPLICATION**

**Grant Cycle: July 1, 2022 -June 30, 2023**

**This form is due to the SAC office by February 28, 2022**

**501 John St. Suite 4, Evansville, IN 47713**

**SACVCDirector@outlook.com**

**Implementing Agency:**

**Address of Agency:**

**Phone:**

**Type of Organization:** Not For Profit ( ) Gov't ( )

**Contact Person:**

**Title:**

**Email:**

**Phone:**

**Financial Officer:**

**Title:**

**Email:**

**Phone:**

**Name of Project/Proposal:**

**Type of Program:** Prevention ( ) Treatment/Intervention ( ) Law Enforcement/Criminal Justice ( )

**Target Population:**

**Estimate # of Persons Served or Impacted:**

**Using the list below, identify the specific Problem Statement and SMART Goal(s) to be addressed. (A copy of the Comprehensive Community Plan is available online at [www.drugfreecounty.org](http://www.drugfreecounty.org))**

**Check the SMART Goal(s) that your proposed project will address.**

*Problem Statement 1. Alcohol, tobacco and other drug use continues to be a problem among youth and adult citizens of Vanderburgh County. New drugs like fentanyl and its analogs and synthetic drugs have become widely available. Substance abuse crimes, such as Operating While Intoxicated, dealing in a controlled substance, and possession of a controlled substance continue to occur in high numbers. Drug overdose deaths have increased.*

- Goal 1** Seventy-five (75%) percent of youth and adult participants in programs supported with SAC funds in 2022-23 will report or demonstrate positive change in knowledge, skills, or attitudes as measured by pre- and post-evaluations after participation in the program.
- Goal 2** Twenty-five percent (25%) of youth and adult participants of programs supported by the SAC in 2022-23 will report or demonstrate a decrease in use of alcohol, tobacco and other drugs after participation in the program.
- Goal 3:** Vanderburgh County will increase the prosecutions of Dealing in a controlled substance resulting in death (I.C. 35-42-1-1.5) by 10% in 2022-23.

*Problem Statement 2. Poverty, lack of transportation, stigma and other barriers deter access to services that address substance use disorders for youth, adults and families in Vanderburgh County.*

- Goal 4** In 2022-23, the number of persons served by mental health and addiction treatment will increase by 5% by decreasing barriers to treatment, such as transportation and financial resources.

**Brief Description of Project:**

**Briefly describe project goals, objectives and process for evaluation.**

**Anticipated Funding Sources:**

<b>Substance Abuse Council of Vanderburgh County</b>	<b>\$ 0</b>
<b>Other Funding</b>	<b>\$ 0</b>
<b>In Kind</b>	<b>\$ 0</b>
<b>Total cost of Project</b>	<b>\$ 0</b>

**Brief Description of items, services, and/or salaries requested in the proposed budget:**

**\*A detailed budget will be required for the final grant application**

**Implementing Agency Signature:**

**I affirm that I am aware of and support this proposal for funding of this program from the Substance Abuse Council of Vanderburgh County. I am willing to see that our agency participates in the monthly meetings, and subcommittee meetings.**

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**Signature**

**Title**

**Date**

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**Organization Name**

**ATTACHMENTS**

- 1. If your organization is a not-for-profit organization, please attach the documentation from the Internal Revenue Service that granted your organization tax exempt status under the Internal Revenue Code.**
- 2. If your organization is a not-for profit organization, please attach the organization's by-laws and/or operating resolutions.**
- 3. If your organization is a not-for-profit organization that deals directly with minors, please attach your organization's child-protection protocols and child protection training curriculum for volunteers and employees.**

**Pre-applications are due by February 28, 2022. Only agencies who submit a pre-application and meet the requirements of selections will be considered to apply for the grant funding for the 2022 cycle.**

**SEE ATTACHED GRANT SELECTION CRITERIA**

## GRANT SELECTION CRITERIA

1. Grant dollars may be used for basic operation costs; however, the majority of the funding must be used to **directly carry out the project**. Operating expenses may not exceed 25% of the funding request, unless the operating expenses are for curriculum materials or drug testing supplies. No more than 20% of the funding request may be used for food. Incentives are defined as items of value to be given or provided upon the attainment of a program goal by a program participant. If grant dollars are to be used for incentives, the grantee should include a description of its incentives (and sanctions) policy. Food and snacks that are provided to program attendees as a consequence of attendance are not considered incentives, but may be funded as an operating expense in a prevention grant, subject to the above-stated limitation.

Other specific funding restrictions are as follows:

Treatment: No administration fees, salary must be tied directly to the project, no staff training, and no food as incentives.

Prevention: No rent, overhead or equipment. Compensation for personnel is allowed, but only for time spent on the funded program. Food is limited to 20% of budget, but budget must define the number of events, the estimated number of participants and the estimated cost per person.

Law Enforcement: Equipment should be used for drug related investigations primarily.

2. Each agency may not submit more than two grant applications, with a combined limit of \$5,000 in the total of requested funds during a grant cycle.
3. Projects will serve to meet the identified needs of our community, outlined in the Comprehensive Community Plan approved by the Indiana Criminal Justice Institute, in the specific areas of prevention/education, treatment/intervention, and law enforcement/criminal justice.
4. The Screening Committee will look to fund a cross-section of projects that directly address the prevention and reduction of alcohol and other drug abuse in Vanderburgh County
5. The Substance Abuse Council will not fund out-of-county or for-profit organizations. The Substance Abuse Council will release funds only to the not-for-profit organization that has demonstrated that it has received tax exempt status under the Internal Revenue Code.
6. This provision does not apply to new grantee organizations. The Substance Abuse Council will not release granted funds to an organization until the organization has submitted all reports required from the previous years' grants. If the Substance Abuse Council has been unable to release funds to an organization because of a failure to submit all required reports from the previous year, and more than 45 days have elapsed since the end of the previous

cycle, the Substance Abuse Council will not release the funds and said funds will be re-allocated.

7. Funding recipients will promote the coordination of substance abuse services in our community, which relate directly to their individual project.
8. All recipients of grants from the Substance Abuse Council of Vanderburgh County will see that an agency representative participates in the monthly Substance Abuse Council meetings, as well as the meetings of the functional committee (Prevention, Law Enforcement/Criminal Justice, or Treatment) for which their grant was awarded funds. To be in good standing, a grantee should have a participant in attendance at a minimum of 75% of council and committee meetings.

Each recipient of a Substance Abuse Council grant must give a presentation about the program the grant is funding at a meeting of the Substance Abuse Council.

*For 2021 and prior grantees:* Your agency **must** be in good standing in order to be eligible to apply for funds during the 2022 grant cycle. Good Standing means that your agency has met the requirements outlined in your signed funding agreement and has expended the funds prudently and in accordance with the budget approved by the Substance Abuse Council.

The Substance Abuse Council meetings are held the first Monday of each month (except January and September, with no meeting in October) from 1:30 to 2:30 PM, and are located at the Central Library, Browning Room, corner of Walnut and Martin Luther King. (Or by Zoom meeting; meeting locations are subject to change.)

The following Committee meetings are also held at least four times per year prior to or after the General Council meeting at 1:30:

Prevention/Education

Law Enforcement/Criminal Justice

Treatment/Intervention

**Failure to participate in these meetings may inhibit future funding of your organization.**

9. The Substance Abuse Council will not discriminate and is open and interested in all projects regardless of race, color, national origin, age, sex, gender, sexual orientation, or disability.
10. The Substance Abuse Council has the following policy regarding “at-risk” grantees:
  - a. An at-risk grantee is an organization which
    1. has not received a grant within the previous five years;
    2. has been late in filing its grant reports;

3. has failed consistently to attend the required meetings of the Substance Abuse Council; or

4. has made imprudent or improper expenditures of Substance Abuse Council or Drug Free Communities funds in previous years' grants.

b. The Substance Abuse Council will endeavor to help the at-risk grantee achieve its goals and those of the Comprehensive Community Plan by more closely monitoring the project's progress and reporting. To aid in that assistance, the Council may require the grantee to:

1. submit financial or other reports more frequently;

2. improve its data collection plan;

3. obtain or improve training for its staff;

4. coordinate with another agency for provision of programming or curriculum;

5. receive site visits from council members or the executive director; or

6. take any other appropriate remedial action.

c. An at-risk grantee will be successful if it meets all of the requirements of the Substance Abuse Council and the funding agreement. If the grantee has successfully completed a grant cycle as an at-risk grantee, it will not be considered an at-risk grantee in the next grant cycle. However, if the at-risk grantee does not improve performance, it will not be considered for a grant in the next grant cycle.

**Please see the website's "Grants" page for more details.**

**(Last Revised: November 15, 2021)**